



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS**

**KENNETH HAHN HALL OF ADMINISTRATION  
500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, June 3, 2015**

**10:00 AM**

AUDIO LINK FOR THE ENTIRE MEETING. (15-2680)

**Attachments:** [AUDIO](#)

**Present:** Chairperson Eleanor R. Montañó, Commissioner Donald S. Andrews, Commissioner Johanna Arias-Bhatia, Commissioner Barbara Bigby, Member Percy Duran III, Commissioner Keren M. Goldberg, Commissioner Cheryl Grills Ph.D. and Commissioner Theresa Zhen

**Excused:** Commissioner Susan Burton and Commissioner Anne S. Hill

**Staff present:** Bolaji Famuyiwa, Roy Sinclair and Jenny Kimbell (15-2681)

**Call to Order.** (15-2412)

**Chairperson Montañó called the meeting to order at 10:02 a.m.**

**Chairperson Montañó led in the Pledge of Allegiance, followed by a moment of silence.**

**Chairperson Montañó welcomed newly appointed Commissioner Keren Goldberg (Third Supervisorial District) who provided a brief overview of her background. Commissioner Goldberg retired from Los Angeles County in March 2012 and she is currently working on projects that deals with interface specifically combining Clergies and create partnerships in the community. She is also involved with discharge planning that helps recently released inmates return to the community.**

**Self introductions were made by all in attendance.**

**I. ADMINISTRATIVE MATTER**

1. Approval of the May 20, 2015 Minutes. (15-2413)

**On motion of Commissioner Barbara Bigby, seconded by Commissioner Donald S. Andrews, unanimously carried, this item was approved with the following corrections:**

- Page 5, #6, should read "...Mr. Michael Varela, Director of Camp Gonzales and Dorothy Kirby Center..."
- Page 5, #6, should read "...Mr. Varela reported that Camps Holton, Routh and Scobbee are closed."
- Page 8, #12, should read "Commissioners Burton, Grills and Zhen visited:"
- Page 6, #6, should read "...confined to their rooms as punishment for rules violation."
- Page 3, #3, should read " Her staff"

**Attachments:**    [SUPPORTING DOCUMENT](#)

## **II. REPORTS**

2. Chairperson's Report on various items for May 27, 2015. (15-2414)

**Chairperson Montaña shared the following Newspaper Article with the Commission:**

### **Los Angeles Times:**

- Putting the Past Behind (May 31, 2015)
- Shortage of Deputies in L.A. County (May 31, 2015)

### **Daily Breeze:**

- Tanaka, Carey Trial Could be Delayed Four Months (May 30, 2015)

**Chairperson Montaña informed the Commission that she would like to appoint Commissioner Andrews as the new Treasurer for the Commission; however Commissioner Andrews declined and stated that he would accept the role once there is an established guideline in place that defines how the Commissions' monies should be handled/managed. The Commission concurred and decided to agendaize the recommendation for action at its next meeting.**

3. Treasurer's Report for May 27, 2015. (15-2415)

**Staff reported that former Vice Chairperson Frank S. Bacio came to the Commission's office to advise that the SBC bank account that was opened in his name has been closed and returned the following items:**

- **Check in the amount of \$778.90**
- **Receipts books**
- **List of Commissioner payments**
- **Deposit receipts**

4. Staff Report on Correspondence Received and Department Representative Reports for May 27, 2015. (15-2416)

**Staff reported that the Commission has received a total of two scholarship applications and inquired if the Commission was willing to extend the deadline to allow the opportunity for others to apply. Commissioner Bigby recommended a one week extension and the Commission concurred.**

**Staff also reported that Supervisor Michael D. Antonovich approved the Commission's request for \$300 for the scholarship breakfast. Staff further informed the Commission that the employee code of conduct forms are due.**

5. Review of Group Home Compliance Monitoring Audit Reports presented on May 27, 2015. (15-2419)

**There was no report presented.**

6. Commissioners' Reports on Group Home and/or Detention Facilities Inspections from May 21, 2015 to May 26, 2015. (15-2420)

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Chairperson Montaña visited:**

- **West Hollywood Sheriff Station (San Vicente Bl., West Hollywood, CA) on May 26, 2015.**

**Chairperson Montaña and Commissioner Andrews visited:**

- **Inmate Reception Center, Twin Towers (Bauchet Street, Los Angeles, CA) on May 27, 2015. Although the facility was reported to be in**

satisfactory condition, there was concern that the facility needs more medical and mental health staff for safety. Additionally, the facility is still in need of a separate radio channel.

Following the report, Commissioner Goldberg inquired to know who handles the mental health issues. Staff will contact the representative from the Sheriff's Department and advise them to be prepared to provide answers to the inquiry during the SBC Business meeting in June. Commissioner Goldberg also inquired about the definition of the "Use of Force." Representatives from the Department of Children and Family Services and Probation Department will also be contacted to prepare to provide answers to the inquiry also during the SBC Business meeting in June

- Los Padrinos Juvenile Hall (Quill Dr., Downey, CA) on June 2, 2015.

**Chairperson Montaña and Commissioners Andrews and Zhen visited:**

- Los Angeles Youth Network (Beachwood Dr., Los Angeles, CA) on May 28, 2015.

**Commissioner Andrews visited:**

- Camp Miller (Encinal Canyon Road, Malibu, CA) on May 29, 2015.
- Pitchess Ranch North Facility (The Old Road, Castaic, CA) on June 1, 2015.

**Commissioners Bigby visited:**

- Penny Lane (Burnett Ave., North Hills, CA) on May 21, 2015
- Rosemary's Children's Services (Green Street, Pasadena, CA) on May 22, 2015.
- Penny Lane (Nordoff Street, North Hills, CA) on May 27, 2015.
- Girls Republic (Ivy Ave., Monrovia, CA) on May 29, 2015.
- Penny Lane (Wilbur Ave., Northridge, CA) on June 2, 2015.

During the reporting period, the following group home/facility was reported as being in unsatisfactory condition:

**Commissioners Grills and Zhen visited:**

- Inglewood Court (Regent Street, Inglewood, CA) on June 2, 2015 and reported the following:
  - Graffiti on the door

- No painting on the walls
- The telephone out dated and rusted
- No walls for bathrooms in men's facility
- Toilets and sinks were clogged with debris
- Toilet leaks water
- Women's personal hygiene items lying out

Staff at this facility informed the Commissioners that a work order has been submitted for these items in March 2015. The Commissioners have requested that staff follow up with the Sheriff Department and report these findings to the party responsible for maintenance.

**No one Home:**

**Commissioner Bigby visited:**

- Girl's Republic (Ivy Ave., Monrovia, CA) on May 26, 2015 and reported that no one was at home.

**III. DISCUSSIONS**

7. Discussion and motion to review and revise the Sybil Brand Commission's By-Laws. (15-2534)

**On motion of Commissioner Donald S. Andrews, seconded by Commissioner Cheryl Grills and unanimously carried, this item was tabled to the next meeting.**

**Attachments:** [SUPPORTING DOCUMENT](#)

8. Discussion, recommendation and motion to assign group home, Probation Camp and Jail/Lock-up inspections in a computerized document. (15-2535)

**On motion of Commissioner Donald S. Andrews, seconded by Commissioner Cheryl Grills and unanimously carried, this item was tabled to the next meeting.**

9. Discussion and motion to review the duplication of services that are being provided by the Sybil Brand Commission, Department of Children and Family Services, Probation Department and other agencies. (15-2537)

**On motion of Commissioner Donald S. Andrews, seconded by Commissioner Cheryl Grills and unanimously carried, this item was tabled to the next meeting.**

10. Discussion and motion to request the Los Angeles County's Department Representatives to submit their monthly reports at least one week prior to the

SBC Business Meeting. (15-2532)

**On motion of Commissioner Donald S. Andrews, seconded by Commissioner Cheryl Grills and unanimously carried, this item was tabled to the next meeting.**

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

11. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (15-2421)

**The following items were introduced for discussion and are to be placed on a future agenda:**

- **Discussion on how inspection reports should be presented for efficiency and allow time to continue Commission business**
- **Review of SBC's status with their strategic goals**
- **Discussion and establishment of guidelines that defines how the Commission's monies should be handled/managed.**

##### **Public Comment**

12. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (15-2422)

**There were no members of the public present to address the Commission.**

##### **Adjournment**

13. Adjournment for the meeting of May 27, 2015. (15-2423)

**There being no further business, Chairperson Montaña adjourned the meeting of June 3, 2015 at 12:15 p.m.**